

Woodhurst Parish Council

To all members of the council:

You are hereby summoned to attend the AGM of Woodhurst Parish Council to be held in the Village Hall, St John's Close, Woodhurst on **Wednesday 10th May 2017 at 7.30pm** for the purpose of transacting the following business:

AGENDA

1. Election of Chairman and to receive the Chairman's Declaration of Acceptance of Office
2. Election of Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office
3. Election of Councillors to Other Duties
4. Councillor's to sign their "Acceptance of Office Return" & "Financial Declaration"
5. Apologies and reasons for Absence
6. Members declaration of Interest for items on the Agenda

The meeting will close for the members of the public to raise questions about and comment on items on the agenda. Time allowed 10 minutes.

7. Minutes - to approve the minutes of the meeting held on 8th March 2017
8. To approve and adopt the Standing Orders
9. To approve and adopt the Financial regulations
10. To review the Council Policies:
 - Code of conduct
 - Complaints procedure
 - Data Protection
 - Freedom of Information
 - Health and Safety
 - Management of records
 - Social Media Policy
11. To review any correspondence received
12. To discuss Community Roadwatch
13. To discuss Maintenance
14. To discuss Village Enhancement
15. Finance
 - To sign and approve the Annual Return for year ended 31st March 2017
 - To approve Clerk's salary and acknowledge tax position
16. Calendar of Meetings for Year 2017/2018
17. Items to discuss arising from the Annual Parish meeting
18. To raise any items for next meeting