

Woodhurst Parish Council

MINUTES OF MEETING HELD ON Wednesday 6th December 2017

Present

Cllr Neil Farbon
 Cllr Andy Notman
 Cllr Terry Huggins
 Cllr Alistair Marr
 Cllr Andrew Pendered
 Cllr Alan Bosworth
 Cllr Liz Bosworth
 DCCllr Graham Bull – 7:50 -7:55pm

Sarah Mizuro, Clerk

	Action
94. Apologies and reasons for absence – CCllr Steve Criswell – vote to accept apologies Cllr Notman proposed Cllr Farbon seconded.	None
95. Declarations of Interest – Cllr Farbon, Cllr Notman, Cllr Marr, Cllr Pendered, Cllr Huggins declared a non-pecuniary interest as trustees of the Townlands Charity for item 100.	None
96. Public Forum – DCCllr Bull said there was nothing specific to report other than informing the meeting that Woodhurst Parish Council would be part of the Warboys Ward after the 2018 elections.	None
97. Minutes - The minutes of the last meeting were read and signed.	
98. Finance – A report was presented and the bank statement checked and signed. Cheques were signed- additional cheque noted as issued since the November meeting to Warboys Parish Council for the amount of £15.00 to cover Chairman’s Training. The possibility of changing to Unity Trust Bank was discussed. Cllr Notman gave information on the account fees at £6.00 per month with no transaction fees as the overall Council turnover is too low. The main benefit being that setting up new Councillor authorisation is very straight forward and also all Councillors would be able to view transactions. It was decided to keep the present account as an additional account to use in the event of a cheque payment being necessary. Cllr Notman proposed, Cllr Farbon seconded- the vote to change to Unity Trust Bank was unanimous. Cllr Notman to organise.	AN
99. Review of Standing Orders, Regulations, Policies and Asset Register – The Annual Governance Statement has now been displayed on the website. Review still in progress.	SM
100. Insurance – Asset Register has been reviewed and Cllr Farbon has updated values and obtained a quote for additional insurance cost. The additional costs for insurance of the street lights seemed high and Cllr Farbon agreed to query this. All other items were agreed and it was unanimously agreed to go ahead with the additional insurance items other than the street lights. Townlands Charity insurance was discussed as it has been confirmed that this is not covered by the Parish Council insurance. The possibility of the Parish Council donating this cost to the Townlands Charity was discussed with the conclusion that this would not be an appropriate course of action.	NF None
101. Chaiman Training Report – Cllr Farbon reported on points made during the chairman's training session. He highlighted the need to look at additional policies regarding Conflict of Interest and Diversity and Equality. This is to be discussed in more detail at the next meeting.	NF
102. ANPR – Cllr Farbon has received an update from the second company to survey for ANPR but	

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has not yet been quoted for this.	None
103. Public Rights of Way – Butt Lane cutting has still not been carried out. Notice of road closure has been advertised.	None
104. Planning Applications – 17/02467/HHFUL Meadow View, South Street 17/02524/HHFUL 3 The Paddocks Both applications were discussed and it was unanimously agreed that there would be no effect on the street view and therefore approval should be recommended for both applications.	SM
105. Maintenance – Leaf clearing has been completed.	None
106. Village Enhancement / Replacement of Bollards – To be discussed at next meeting.	None
107. Village Hall – An events meeting is to take place next week.	None
108. CAPALC – The continuation of this membership was discussed and it was agreed that it would be looked at in more detail when the renewal was due in May.	SM
109. HELAA – Cllr Farbon reported that the call for sites had looked at sustainability of housing with access to schools, pubs, doctors and shops. This means that sites in Woodhurst are in a lower position on the list of current sites.	None
110. Correspondence – See Correspondence Log.	
111. Items for next meeting – Village Hall, Village Enhancement, Swan Weir Pond.	

There being no further business the meeting closed at 20:50.

The next meeting will be held on Wednesday 7th February 2018 at 7:30pm