

Minutes of the Annual General Meeting of the Parish Council
Held on Tuesday 11th May 2021 at 7.30pm held remotely

Present Cllr Andy Notman - Chairman
 Cllr Alistair Marr
 Cllr Andrew Pendered
 Cllr Shirley Firth
 Cllr Tony Reynolds
 Cllr Martin Jones
 Cllr Simon Brown

Sarah Mizuro - Clerk

No members of the public were present

1	Election of Chairman and to receive the Chairman's Declaration of Acceptance of Office - Cllr Andy Notman was unanimously elected Chairman, proposed by Cllr Marr, seconded by Cllr Pendered.	Action None
2	Election of Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office – Cllr Alistair Marr was unanimously elected as Vice Chairman, proposed by Cllr Notman, seconded by Cllr Firth.	None
3	Election of Councillors to Other Duties –Duties were divided as follows: PCC - Cllr Martin Jones and Cllr Shirley Firth Village Hall and Website - Cllr Andy Notman Health & Safety and Planning - All Councillors	None
4	Councillor's to sign their "Acceptance of Office Return" &"Financial Declaration" – These documents have been emailed to all Councillors to be completed.	All
5	Apologies and reasons for Absence – DCllr Graham Bull, CCllr Steve Criswell	None
6	Members declaration of Interest for items on the Agenda – Cllr Pendered has submitted a tree application.	None
	The meeting was closed for members of the public to raise questions.	
7	To Approve minutes of the last AGM – approved Proposed Cllr Notman, seconded Cllr Pendered	None
8	To approve and adopt the Standing Orders – Readopted with ongoing review, and to include holding remote meetings. Proposed Cllr Notman to be circulated and discussed at the next meeting.	AN
9	To approve and adopt the Financial regulations – Readopted with ongoing review Proposed Cllr Notman to be circulated and discussed at the next meeting.	AN
	Council meeting.	
10	Finance – Bank reconciliation and statements were discussed. Clerk to supply XERO logon	

<p>11</p>	<p>details to Cllr Brown to investigate reporting options in the software. Payments – Clerk Salary £181.44 Cllr Notman Expenses – Meeting Software £14.39 Impressions - Newsletter Printing £129.00 J.J. Garden Maintenance £233.00 Proposed Cllr Jones Seconded Cllr Pendered.</p> <p>ENVAR – Cllr Notman informed the Council of a meeting attended with ENVAR points discussed: Currently 35 staff with ongoing recruitment. The house is being renovated for use as a staff area. The attending Environment Officer spoke of no issues with the site. Looking at lowering odour with pallets created by anaerobic digestors. Will also be able to incinerate PPE and health care waste this will all be sealed on arrival. Will be gradually replacing all lorries with methane lorries. No extra tonnage than now so no additional lorries. Methane gas produced will be returned to the grid. Planning application for a new mineral waste plan to be submitted in June. More information is available on their website. Link – http://www.regenerationwoodhurst.com</p> <p>Cllr Notman offered to pass on any questions to ENVAR. Cllr Jones asked if there were any downsides. Cllr Notman said none had been discussed. Cllr Brown commented that this was an important solution for energy in the future. Said that over the next 10 years or so Woodhurst will have to find a way to move away from heating by oil. Would this be something as a Parish Council that we should be looking at? Such as renewable heating or funding to increase insulation on homes. Cllr Pendered asked if there were any community energy companies? Very important for the village over the next 10 years. Cllr Brown to look into this.</p> <p>Items arising from the Annual Parish Meeting – None.</p> <p>Items for next meeting – Standing Orders and Financial Regulations. Renewable Energy.</p>	<p>SM</p> <p>SB</p>
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The meeting closed at 20:24