

Woodhurst Parish Council

MINUTES OF MEETING HELD ON Wednesday 7th June 2017

Present

Cllr Neil Farbon
 Cllr Liz Bosworth
 Cllr Alan Bosworth
 Cllr Andy Notman
 Cllr Terry Huggins
 Cllr Andrew Pendered
 CCllr Steve Criswell – Until 19:40

Sarah Mizuro, Clerk

	Action
1. Apologies and reasons for absence – received from, Cllr Alistair Marr	None
2. Declarations of Interest – Cllr Farbon informed the meeting that he completed contractual work at The Grange.	None
3. Public Forum – CCllr Criswell stated that he was pleased to be continuing to represent Woodhurst. The grass at the Wheatsheaf Road crossroad has been cut and CCllr Criswell informed the meeting that there had been extra monies allocated this year to deal with roads with visibility issues.	None
4. Minutes - The minutes of the last meeting were read and signed. The format was discussed and it was agreed that the format introduced for the last meeting would be continued	SM
5. Finance – A report was presented and the bank statement checked and signed. A cheque for the Countryside Watch Subscription was signed, Cllr Terry Huggins to deliver. It was agreed that Cllr Farbon would visit the bank to obtain change of signatory forms. The internal and external audit options were discussed and it was agreed that it did not seem necessary for an internal audit to take place as well as an external audit. It was agreed that P F Littlejohn would be approached to audit this year's accounts. Clerk to confirm receipt of precept.	NF
6. Review of Standing Orders, Regulations, Policies and Asset Register – This was discussed in detail and the possible need for an Annual Governance Statement was raised. It was agreed that Cllr Farbon would begin the process of reviewing the standing orders, regulations, policies and asset register. Cllr Farbon also agreed to investigate the need for an Annual Governance Statement.	NF
7. Countryside Watch – A report was given. Cllr Notman informed the meeting that the Countryside Watch information would now also come to the Clerk. This will now be emailed to all councillors. The recent thefts were discussed and the possibility of installing number plate recognition cameras at each entrance to the village was looked at. It was unanimously agreed to investigate this further. Cllr Farbon would arrange for a company to visit and quote for this to enable a more informed discussion to take place at the next meeting.	SM
8. Public Rights Of Way - The cutting of grass in Butt Lane has still not taken place with no definite date of completion being available.	NF
9. Planning Applications i. Ref 17/01139/TRCA Four Leys – Tree Application.	None

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<p>ii. Ref 17/01059/HHFUL The Grange – This was agreed as not affecting the village so no objection raised.</p>	
<p>iii. Ref 17/05004/CCM & 17/05007/CCM Envar Ltd – This is an application for an increase in the footprint and capacity of the plant. It was felt that the change of exit for the lorries would probably improve safety at the crossroads as it would slow down the traffic on the main St. Ives Road. The planned opening hours would be 5am to 10pm. Concern was expressed regarding the increase in traffic volume, however it was noted that most vehicles would be unable to come through the village due to the weight restriction. There was also concern expressed regarding the odour produced by the plant. Cllr Farbon to submit comments regarding traffic volume and odour.</p>	<p>NF SM</p>
<p>10. Tree Strategy Update – This item was deferred to the next meeting.</p>	
<p>11. Dog Fouling – It has been commented by parishioners that this has become an increasing problem. It was suggested that this was included as an item in the next newsletter. Cllr Notman suggested placing signs around the village regarding this.</p>	<p>AN</p>
<p>14. Abbots Close – This was brought forward and discussed with CCllr Criswell. Cllr Alan Bosworth commented that the stall at the end of Abbots Close had increased in size and enquired if there had been any official notification of Highways acceptance of this. CCllr Criswell informed the meeting that a representative of the Highways Department had visited the site and agreed that the stall could continue. Cllr Farbon commented that as the Parish Council did not have ownership of the land they therefore also have no responsibility for it.</p>	<p>None</p>
<p>13. Maintenance – It was discussed and agreed that J. Jeakins was to purchase the replacement barrels and plants for them.</p>	<p>None SM</p>
<p>14. Natural Woodhurst - This item was deferred to the next meeting.</p>	
<p>15. Village Enhancement – Cllr Notman has emailed Broughton Parish Council and asked for information regarding the purchase of the gates at the entrance of their village. Awaiting a reply.</p>	<p>None AN</p>
<p>16. Community Roadwatch – Cllr Notman to complete information online.</p>	
<p>17. Correspondence - A Freedom Of Information request has been received- Clerk to reply within the designated timescale.</p>	<p>SM</p>
<p>18. Items for the next meeting – Natural Woodhurst, Tree Strategy update, Number Plate Recognition Cameras, Newsletter.</p>	<p>SM</p>

There being no further business the meeting closed at 21:25.