

Woodhurst Parish Council

Minutes Of Meeting Held On Wednesday 13th March 2019

Present

Cllr Andy Notman
 Cllr Shirley Firth
 Cllr Alistair Marr
 DCllr Graham Bull from 20:05
 CCllr Steve Criswell from 20:05

Sarah Mizuro, Clerk
 Four members of the public

	Action
145. Apologies and reasons for absence – Cllr Pendered, Cllr Huggins, Cllr Tony Reynolds, CCllr Jill Taverner – Unanimous vote to accept apologies.	None
146. Declarations of Interest – None	None
147. Public Forum – A member of the public asked if the damaged streelight at the end of Wheatsheaf Road near the pond was being replaced as a matter of urgency. Cllr Notman assured the meeting that this was in the process of being dealt with, to date insurance claims company and Balfour Beatty had been contacted. This will be moved forward as quickly as possible. It was stated that this was only the fourth incident at this location in 37 years. DCllr Bull reported that the local plan will be completed on 15 th May. The combined authority priority is a scheme for a river crossing, with much to be discussed such as location, format. This is not a short term project and will take some years.	AN None
148. Minutes -The minutes of the meeting were agreed and signed.	None
149. Finance –A report was presented and the bank statements checked and signed from Unity Trust Bank. The Barclays account has now been closed and Cllr Notman asked that any remaining cheques were destroyed with only the used stubs being retained. The external auditor has requested and been sent a copy of the internal audit. A contract for Xero software has been set up and will be paid for by direct debit. Payments agreed: 23. Clerk Salary February £181.44 A reserve of £5000.00 is allocated for the LHI bid contribution.	
150. Councillor Vacancy – Only one application was received from Martin Jones. Co Option was proposed by Cllr Notman and Seconded by Cllr Marr.	SM
151. Health & Safety – A litter pick was comepleted at the weekend. Cllr Notman has completed and filed a risk assessment. It was felt that there was less litter to collect than in previous years.	None
152. Public Rights of Way – No issues to report. Cllr Notman informed the meeting that a young member of the parish had helped the village by litter picking along the public rights of way. Cllr Notman has sent a letter of thanks.	None
153. Planning Applications - The hedge in front of The Chapel has been removed and an application for additional tree work has been submitted. Cllr Notman suggested that any issues with this were submitted as personal comments as the application came too late for this meeting to properly discuss and it wasn't felt necessary to schedule an extraordinary meeting.	None

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<p>154. Maintenance – Cllr Notman reported that the downpipe on the back of the bus shelter was in need of repair and also the phonebox has some rust on it. Cllr Marr to assess the downpipe and Cllr Notman to speak to JJ Garden Maintenance regarding Phonebox repair. Both items to be discussed at the next meeting.</p>	AM / AN
<p>155. Planning Training Forum – Cllr Notman to attend the second forum meeting, there is one place still available.</p>	None
<p>156. Traffic Calming/ LHI Bid -.Cllr Notman informed the meeting that a final decision had been made today and expected to hear the outcome within a couple of weeks. This will be discussed at the next meeting.</p>	None
<p>157. Village Hall – Nothing to report.</p>	None
<p>158. Bus Shelter – An item to be including in the next newsletter asking for views on decoration from parishioners.</p>	AN
<p>159. Correspondence – An email has been received from HDC asking for updated declaration of interest forms for Councillors since they have not received updated versions from us for some time and this is a statutory requirement.</p>	SM
<p>160. Defibrillator / Phone Box – Lynn Crossland (first responder), presented a request that the defibrillator was relocated to the phone box due to her having to give up this role at the end of the year. She gave the Parish Council a quote for installation and update of the battery pack and pads. She also discussed the ongoing upkeep costs. Cllr Notman thanked her for the information and the Councillors discussed the viability of the defibrillator been stored in the phone box. It was agreed that this would benefit all parishioners. The need to monitor the battery charge was discussed and a rota been set up was agreed. It was resolved that the Parish Council will fund the installation of a defibrillator in the phone box Cllr Notman proposed and Cllr Marr seconded. Cllr Notman will speak with Mrs Crossland to finalise the details and costs. Mrs Crossland was asked to set up an event to provide information to residents</p>	ALL
<p>161 . Items for the next meeting – LHI Bid, Bus Shelter, HGV traffic, Clerk Training.</p>	SM

There being no further business the meeting closed at 20:18

The Next meeting will be held on Wednesday 11th April 2019.