

# Woodhurst Parish Council

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## **To all members of the council:**

You are hereby summoned to attend the AGM of Woodhurst Parish Council to be held in the Village Hall, St John's Close, Woodhurst on **Wednesday 15<sup>th</sup> May 2019 at 7.30pm** for the purpose of transacting the following business:

## **AGENDA**

1. Election of Chairman and to receive the Chairman's Declaration of Acceptance of Office
2. Election of Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office
3. Election of Councillors to Other Duties
4. Councillor's to sign their "Acceptance of Office Return" & "Financial Declaration"
5. Apologies and reasons for Absence
6. Members declaration of Interest for items on the Agenda

**The meeting will close for the members of the public to raise questions about and comment on items on the agenda. Time allowed 10 minutes.**

7. Minutes - to approve the minutes of the last meeting.
8. To approve and adopt the Standing Orders
9. To approve and adopt the Financial regulations
10. To review the Council Policies:
  - Code of conduct
  - Complaints procedure
  - Data Protection
  - Freedom of Information
  - Health and Safety
  - Management of records
  - Social Media Policy
11. To discuss Co Option of Councillor
12. Phone box – Defibrillator (AN)
13. Bus Shelter (AN)
14. Highways / LHI / Recent accidents (AN)
15. Planning Workshop – including tree applications (AN)
16. Maintenance – Drain Grips (AN)
17. Health & Safety
18. Finance
  - Payments – EON £34.35 – paid between meetings
  - JJ Garden Maintenance £127.50
19. Items to discuss arising from the Annual Parish meeting
20. To raise any items for next meeting