

Minutes of the Annual General Meeting of the Parish Council
Held on Tuesday 12th May 2020 at 7.30pm held remotely

Present Cllr Andy Notman - Chairman
 Cllr Alistair Marr
 Cllr Andrew Pendered
 Cllr Shirley Firth
 Cllr Tony Reynolds
 Cllr Martin Jones
 Cllr Simon Brown
 DCllr Graham Bull until 20:00
 CCllr Steve Criswell until 20:45

Sarah Mizuro - Clerk

1 members of the public was present

1	<p>Election of Chairman and to receive the Chairman’s Declaration of Acceptance of Office - Councillor Andy Notman was unanimously elected Chairman, proposed by Cllr Marr, seconded by Cllr Jones.</p>	Action None
2	<p>Election of Vice Chairman and to receive the Vice Chairman’s Declaration of Acceptance of Office – Councillor Alistair Marr was unanimously elected as Vice Chairman, proposed by Cllr Notman, seconded by Cllr Pendered.</p>	None
3	<p>Election of Councillors to Other Duties –Duties were divided as follows: Cllr Martin Jones PCC Cllr Andy Notman Village Hall, Website and Health & Safety. All Councillors Planning</p>	None
4	<p>Councillor’s to sign their ”Acceptance of Office Return” &”Financial Declaration” – These documents have been emailed to all Councillors to be completed.</p>	None
5	<p>Apologies and reasons for Absence – None</p>	None
6	<p>Members declaration of Interest for items on the Agenda – none received</p>	None
<p>The meeting was closed for members of the public to raise questions.</p> <p>Cllr Notman commented that the recycling centre was now open and there was a lot of traffic backing up. CCllr Criswell ensured the meeting that the traffic to this was being controlled.</p> <p>Cllr Notman asked if there had been any movement on the crossroad traffic calming measures. CCllr Criswell said that this was still being assessed.</p> <p>DCllr Bull commented that there would be a remote DMC meeting next week.</p> <p>A member of the public said they were concerned that while the traffic volume has decrease, the speed has gone up. Also the 7.5 tonne limit appears to be no longer being adhered to.</p> <p>Cllr Notman commented that the speeding through the village had also been noticed by others. He said that if he captures any footage of lorries in the village on his CCTV, he reports to the company. He asked that any parishioners who can get registration numbers or company</p>		

	names to report to him so he can follow up. Cllr Marr suggested that if there are persistent offenders perhaps a note to the local police would be in order. The bends at either end of the village are not suitable for large vehicles. Cllr Notman to put a note out on social media asking parishioners to report any incidents they see. Cllr Brown offered to take this on as a project and start a logbook recording this.	AN/ SB
7	To Approve minutes of the last AGM – approved clerk to sign on Chairman’s behalf.	None
8	To approve and adopt the Standing Orders – Readopted with ongoing review, and to include holding remote meetings. Proposed Cllr Notman seconded Cllr Reynolds.	None
9	To approve and adopt the Financial regulations – Readopted with ongoing review Proposed Cllr Notman Seconded Cllr Marr.	None
	Council meeting.	
10	LHI Bid – Cllr Notman reminded the meeting that the buffer zones at either end of the village have been approved and road closures have been arranged. LHI bid for 2021 deadline has been extended indefinitely. Cllr Notman opened up to see if any thoughts on what should be bid for. Cllr Jones felt that South Street should have a lower speed limit and also that the speed indicator devise in Church Street would be useful. Cllr Notman expressed concern that drivers may not necessarily follow a lower limit. Cllr Pendered expressed the opinion that drivers would slow down to some extent. Cllr Brown mentioned that a camera would give useful data and evidence on traffic speed. CCllr Criswell said that is some evidence with existing cameras that traffic slows down. He informed the meeting that to get a reduced speed limit in South Street another traffic calming measure would be needed to demonstrate that drivers will obey this limit. Cllr Jones felt that the current speed of the majority of traffic in South Street would be lower than 30mph. CCllr Criswell suggest that a traffic survey to provide evidence would be useful to take the bid forward. Cllr Marr commented that parishioners who live on South Street should be asked if they agreed that there is an issue with the speed of traffic. Cllr Brown asked what is the remit to capture information and what is the Parish Council entitled to do with this information. Cllr Notman informed the meeting that the only option is to report to the police with registration number, time and place details. Cllr Notman suggested that another roadwatch survey would be helpful. Cllr Pendered noted that there are also a number of considerate drivers who slow down through the village. Cllr Reynolds asked if there is any data from highways department regarding effectiveness of various traffic calming measures. Cllr Notman said that this was available to some extent. Cllr Pendered mentioned that previously the borrowing a speed indicator had been looked at. Cllr Notman to check with Roadwatch. Cllr Jones said all bin stickers and letters were now ready to be delivered, however in the current climate questioned if this was appropriate. The other Councillors felt there was no danger in putting letters through doors so Cllr Jones agreed to deliver letters and stickers.	AN MJ
11	Covid 19 – Cllr Notman informed the meeting that he has produced some signs to be displayed at the entrances to footpaths and Church Passage regarding social distancing. He also commented on the volunteering within the village to help parishioners. He asked for any feedback from other Councillors. Cllr Brown said it has highlighted the vulnerable in the village and how could parishioners be encouraged to continue with the help that is being given. He also mentioned the internet within the village and if there is anything that can be done to upgrade it. Cllr Notman agreed that the community had offered good levels of help to each other, but was unsure how to continue this, something to think about. CCllr Criswell mentioned the nation shielding group, five people in Woodhurst have been contacted and only one has asked for help.	None

12	<p>Maintenance / Contractors – Contractors Joe and Carol are currently isolating so grass cutting and bin emptying has not been carried out. HDC have emptied bins this week. Cllr Notman has also emptied bins and will continue to do this.</p> <p>Cllr Notman proposed to continue using JJ Garden Maintenance, Cllr Pendered seconded. Cllr Pendered asked what grass needed cutting, Cllr Notman informed him that this was opposite the pond, Ridges Pond and the bank at West End. He suggested the grass should be monitored and asked if some Councillors could help with this. Cllr Jones agreed that J J Garden Maintenance would not be back for sometime and asked if there was any possibility of HDC being employed on a temporary basis. CCllr Criswell commented that most villages were asking for volunteers to do this. Cllr Brown said he would happily take this on, however he stated that he does not have the equipment to do this. Cllr Marr asked if J J Garden Maintenance could be contacted and asked if they could do this. Cllr Notman felt that as they were isolating for health reason this was not appropriate, but possibly their equipment could be borrowed. Cllr Pendered commented that he had a sit on mower but would struggle to get the mower to the end of the village. Cllr Notman said he would speak to Joe and Carol.</p>	AN
13	<p>Telephone Box – Cllr Notman discussed the possibility of purchasing stickers for the phone box as signage for the defibrillator at a cost of £80.00. Cllr Notman proposed and Cllr Brown seconded. Cllr Jones proposed all donated by Parish Council seconded by Cllr Pendered.</p>	AN
14	<p>Finance – Bank reconciliation and statements were discussed and signed by clerk on behalf of the Chairman.</p> <p>Payments – Clerk Salary £181.44 Cllr Notman Expenses – Meeting Software £13.20 Cllr Notman Expenses – Website Fee £41.94</p>	AN
15	<p>Items arising from the Annual Parish Meeting – None.</p>	None
16	<p>Items for next meeting – LHI, Covid 19.</p>	SM

The meeting closed at 20:56