

Minutes of Meeting of the Parish Council

Held on Tuesday 6th September 2022 at 7.30pm held at the Village Hall

Present Cllr Andy Notman – Chairman
 Cllr Shirley Firth
 Cllr Rachael Griffin
 Cllr Ben Poulton
 Cllr Martin Jones

DCllr Charlotte Lowe

Sarah Mizuro (Clerk)

9 members of the public present.

		Action
30	Apologies and reasons for Absence , Cllr Tony Reynolds, Cllr Andrew Pendered, CCllr Steve Criswell, DCllr Adele Costello	None
31	Members declaration of Interest for items on the Agenda None	None
32	<p>Public Forum – a member of the public asked for an update on the installation of the traffic lights at the Wheatsheaf Crossroads. DCllr Lowe informed the meeting that this would be started in the next couple of months and she would keep the Parish Council updated on this.</p> <p>The Councillors were also asked if the Parish Council were able to help the parishioners with any other amenities now the field can no longer be used for walking. Cllr Notman commented that this was on the agenda for discussion, but the Parish Council does not own land. An updated version of the Walks around Woodhurst booklet will be circulated.</p> <p>Another member of the public gave some background information to the meeting saying that all good things come to an end and the villagers had enjoyed walks around Woodhurst for decades. Walks and Rides were created in Woodhurst and Old Hurst which were subscription walks on private land in the villages. This privilege was enjoyed for about 25 years. The member of the public commented that they were disappointed to see the comments on facebook, while some people were upset at the loss of the footpath, others were aggrieved and appeared to feel they had a right to walk on private land.</p> <p>DCllr Lowe gave a report – see attached</p>	None
33	Minutes – Minutes of the last meeting were agreed as a true record, with an amendment of Cllr Notman informing the PCC that there is an Ash tree in the churchyard requiring maintenance and also informing Highways and a householder that the Ash tree on the corner of Butt Lane and South Street requires felling.	None
34	<p>Finance – Financial Statements were agreed. Payments to be made – Agreed Clerk Salary £181.44 J.J. Garden Maintenance £187.50 Cambridge County Council (40mph buffer zone) Balfour Beatty (Streetlight Maintenance Contract) £432.00 Payments agreed – Proposed by Cllr Notman and seconded Cllr Firth</p>	All
35	<p>Planning</p> <p>CCC/21/088/FUL - Envar Composting – Correspondence</p>	

	<p>Additional documents have been submitted by Envar and comments can be made on these. Cllr Notman said he does not propose any new comments that have not been previously submitted. CCllr Jones agreed that the application has not changed so there is nothing to add.</p> <p>22/01264/LBC - Harradine House Church Street Woodhurst Huntingdon PE28 3BN Construction of part single, part two storey rear extension. Repairs and like-for-like Replacement of windows and doors. External and internal repairs and alterations.</p> <p>Cllr Notman informed the meeting that there had been one objection from a neighbour regarding a window. The street scene would not be changed as all of the extension to be at the back of the current building. Cllr Notman asked the applicant what would be seen from properties in Harradine Close and was informed that approximately one foot of the roof would be in view.</p> <p>Cllr Notman proposed approval as no street scene issues. All Cllr voted in agreement.</p>	None
36	<p>Standing Orders and Financial Regulations – Cllr Notman requested that all Councillors read through these so review could be completed. Cllr Poulton and Cllr Griffin offered to take on the review and report at next meeting. Clerk to forward documents to Cllr Poulton and Cllr Griffin.</p>	BP/RG
37	<p>Health & Safety / Public Right of Way – The change in ownership of the field at the A141 end of Church street. Cllr Notman informed the meeting that despite the length of time a subscription footpath has been in place, the land is private and therefore not a permissive path. Cllr Notman commented that this is not something that can be addressed by the Parish council. The walks around Woodhurst booklet will be updated and reissued, Cllr Notman will also discussed other possible footpath possibilities with landowners.</p> <p>Cllr Poulton asked if there was any scope in going to the new landowners and opening formal negotiations. Cllr Notman will write to them expressing disappointment of villagers on losing the footpath but as it is their land feels this is all the Parish Council can do.</p> <p>Cllr Poulton spoke about felling the Elm Tree on Church Street directly in front of The Swallows and informed the meeting that to do this it was important to complete while the tree was still in leaf. Cllr Notman commented that in order to do this the contractor would need a Highways Licence. The Clerk asked if permission had been sort from Highways and the Tree Officer to carry out this work. It was agreed that Cllr Notman would contact Highways and Cllr Poulton would contact the Tree Officer to obtain permission before any work was carried out.</p>	AN
38	<p>Streetlights – Cllr Notman has received an inspection report from Balfour Beatty advising works required on the streetlights. Streetlights in Abbot's Close and Moot Way have concrete post that require replacing with steel post, also some brackets need replacing. Cllr Poulton asked if any funding / grants were available for these, Cllr Griffin suggested that it may be possible to try for funding on the grounds of Health and Safety or well being. Cllr Notman will ask for more detail on why replacements are required but need to look at going ahead with any that are deemed dangerous.</p>	AN
39	<p>Maintenance – Cllr Notman informed the meeting that the bins have been emptied by J.J. Garden Maintenance and there were boxes of food next to the bin. A note will be put in the next newsletter asking for this not to be done.</p> <p>Cllr Notman informed the meeting that part of Church Lane had been cleared of brambles and weeds by residents and that Highways had been contacted with a request for the rest to be done.</p>	None
40	<p>Parish Council Engagement – Cllr Notman has circulated a draft document outlining the correct procedure for parishioners to follow if they wish to contact the Parish Council. Cllr Notman has been shouted at in the street by a resident regarding the moving of the Speed Indicator Sign and also received nasty email messages about</p>	

	<p>Johnson's field and the withdrawing of the subscription footpath. The document summaries that this is unacceptable and all contact to the Parish Council should be done formally via the Parish Clerk. Cllr Notman expressed an understanding that parishioners may wish to discuss village matters with Councillors face to face but said that this should be done politely, with respect and Councillors should have the right to suggest that discussions are carried out formally at official times.</p> <p>The document will be out on the website and facebook. Cllr Jones proposed and all Councillors voted in agreement.</p>	AN
41	<p>Village Hall and Church Reports – Cllr Firth reported on the Macmillan coffee morning held at the Church. There will be an Advent Fayre held at the end of November.</p>	None
42	<p>LHI / HGV's – An email has been received stating that the village is now able to have a 20mph limit. A feasibility study is still to be carried out and the Parish Council contribution would remain the same as when this was asked for in the LHI bid. Cllr Notman to confirm this.</p>	AN
43	<p>Correspondence</p> <p>An email was received from a resident regarding blocked drains by their house, Cllr Notman has replied suggesting Anglia Water was contacted.</p> <p>Emails have been received regarding Johnson's field – these were not read out but will be kept on file for further reference.</p> <p style="text-align: center;">The Meeting Closed at 21:05</p> <p style="text-align: center;">The Next Meeting will be held on Tuesday 11th October 2022 at 19:30.</p> <p>2022 Meeting Dates</p> <p>Tuesday 8th March Tuesday 12th April – Annual Parish Meeting Tuesday 10th May – Annual General Meeting Tuesday 14th June – to be followed by a Townlands Meeting Tuesday 12th July Tuesday 6th September Tuesday 11th October Tuesday 8th November Tuesday 13th December</p>	

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