

Minutes of Meeting of the Parish Council  
Held on Tuesday 11<sup>th</sup> October 2022 at 7.30pm held at the Village Hall

Present Cllr Andy Notman – Chairman  
 Cllr Shirley Firth  
 Cllr Tony Reynolds  
 Cllr Andrew Pendered  
 Cllr Ben Poulton  
 Cllr Martin Jones

DCllr Charlotte Lowe, CCllr Steve Criswell, DCllr Adele Costello

Sarah Mizuro (Clerk)

0 members of the public present.

		Action
45	<b>Apologies and reasons for Absence</b> , Cllr Rachael Griffin	None
46	<b>Members declaration of Interest for items on the Agenda</b> None	None
47	<p><b>Public Forum</b> – Cllr Notman read out a letter received from a Parishioner which thanked the Parish Council for observing the requested protocols in respect of the period of national mourning following the death of Her Majesty Queen Elizabeth II. It was also suggested that the Best Kept Village Award plaque could once again be placed in a suitable prominent position in the village. Cllr Firth suggested it was put underneath the village sign and Cllr Notman offered the wall of his house Long Barn as this was opposite it's original place on The wall of Croft Barn.</p> <p>CCllr Steve Criswell commented on the possible 20mph limit for Woodhurst and informed the meeting that the consultation period for this was now open. He also informed the meeting that the planning meeting for the Envar application was now scheduled for 7<sup>th</sup> December. Next years LHI bid is open from the end of October to 6<sup>th</sup> January, with more funds being available as the bids will be split into signs / lines and traffic calming measures.</p> <p>Cllr Notman asked if there was a start date for the Wheatsheaf traffic lines and CCllr Criswell answered that this would be at the end of next year.</p> <p>DCllr Lowe informed the meeting that the council were still looking at an agreement for buses and routes will be put out to tender on 19<sup>th</sup> October.</p>	None
48	<p><b>Minutes</b> – Minutes of the last meeting were agreed as a true record.</p> <p>Matters arising – Cllr Notman informed the meeting that the Walks around Woodhurst booklet would be updated and reissued with a new map produced. Cllr Notman to reply to all message received regarding footpaths.</p> <p>Cllr Jones to resent draft message to Johnsons of Oldhurst as previous version not received by other councillors.</p>	AN MJ
49	<p><b>Finance</b> – Financial Statements were agreed.</p> <p>Payments to be made – Agreed</p> <p>Clerk Salary £181.44</p> <p>Cambridgeshire County Council – LHI MVAS and posts contribution £1210.47</p> <p>Payments agreed – Proposed by Cllr Notman and seconded Cllr Firth</p> <p>Precept – Cllr Notman suggested that monies were added to the precept for an item to make the Coronation of King Charles III such as a flagpole. Cllr Firth felt this was a good idea, also suggested a new village sign. Cllr Jones commented that this may not</p>	All

	<p>be a good use of precept when there are issues such as lamppost replacements to address.</p> <p>Budget – the 2023 budget was discussed with £500 required for the 20moh limit if it were to go ahead.</p> <p>Replacements of lamppost needs to be an ongoing project. Cllr Pendered enquired the total cost of repairs needed. Cllr Notman informed the meeting that this would be approximately £8000 over a 2 or 3 year period.</p> <p>The increase in energy prices was discussed and agreed that the budget for streetlight energy should be increased, election cost and fence repair to be removed.</p> <p>This will be discussed again at the next meeting.</p>	All
50	<p><b>Planning</b></p> <p><b>22/02011/HHFUL Erin House Church Street – Part conversation of a single storey garden outbuilding to be used as a home office and gym.</b></p> <p>No observations agreed as no change to building.</p>	None
51	<p><b>Standing Orders and Financial Regulations</b> – Cllr Poulton and Cllr Griffin to look at one per month and report at each meeting.</p>	BP/RG
52	<p><b>Health &amp; Safety / Public Right of Way</b> – Cllr Notman reported an accident in Butt Lane where a parishioner fell and broke her ankle.</p> <p>Nothing has been received from Highways regarding clearance of Church Lane or repair of the bin at West End.</p> <p>A new bridge has been put in on the footpath to Pidley.</p>	None
53	<p><b>Conservation and Environment</b> – The clerk has requested from Cllr Notman and Cllr Poulton copies of permissions for tree felling carried out by Cllr Poulton in front of the Swallows – these have not been received. Cllr Poulton informed the meeting that he had gone ahead with the tree felling as this needed to be carried out while the trees were in leaf. The clerk advised the Council that the correct procedure is to obtain permission before any work was carried out – permission is still outstanding.</p> <p>Cllr Poulton requested that this item becomes a standing monthly agenda item. Cllr Notman commented that as the Parish Council does not own any land there would be very little to discuss.</p> <p>Cllr Jones reported that HDC had assessed the Ash tree in the churchyard and concluded that it was not urgent and so a 6 week period needed to be observed before any work could be carried out.</p>	None
54	<p><b>Streetlights</b> – Cllr Notman has asked for a graded report for the streetlight brackets to aid decision on replacement schedule. It was agreed that a quotation would be obtained for the replacement of the two concrete posts and then 2 to 3 year plan would be agreed.</p>	AN
55	<p><b>Maintenance</b> – Cllr Pendered reported that tree branches on Church Street by the corner of Moot Way were overhanging. Cllr Notman commented that this was the responsibility of the householder.</p>	None
56	<p><b>Parish Council Engagement</b> - All Councillors agreed that the document should be put in the newsletter and posted on social media.</p>	AN
57	<p><b>Village Hall and Church Reports</b> – Cllr Jones reported that the Village Hall would be hosting the annual Halloween event and also the Pensioner’s lunch would be held in December. Cllr Notman added that the lunch would now be open to all parishioners who may need a hot meal, this could be delivered or taken at the village hall.</p> <p>Cllr Firth reported that the Harvest Festival service would take place on Sunday at 4pm followed by soup in the churchyard. The remembrance service would take place on Sunday 13<sup>th</sup> November, with a pudding evening held mid November and the Advert Fayre taking place at the end of November. Dates to be confirmed in the newsletter.</p>	None

58	<p><b>LHI / HGV's – 20mph limit</b> This was discussed it was agreed that it would be beneficial to Woodhurst and therefore the Parish Council would support this</p>	All
59	<p><b>Correspondence Log</b></p> <p>It was agreed that the clerk would contact County Broadband requesting more detail on the request to use land.</p> <p style="text-align: center;">The Meeting Closed at 21:03</p> <p style="text-align: center;">The Next Meeting will be held on Tuesday 15<sup>th</sup> November 2022 at 19:30.</p> <p><b>2022 Meeting Dates</b></p> <p>Tuesday 8<sup>th</sup> March  Tuesday 12<sup>th</sup> April – Annual Parish Meeting  Tuesday 10<sup>th</sup> May – Annual General Meeting  Tuesday 14<sup>th</sup> June – to be followed by a Townlands Meeting  Tuesday 12<sup>th</sup> July  Tuesday 6<sup>th</sup> September  Tuesday 11<sup>th</sup> October  Tuesday 15<sup>th</sup> November  Tuesday 13<sup>th</sup> December</p>	SM

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