

Minutes of Meeting of the Parish Council
Held on Tuesday 12th December 2023 at 7.30pm held at the Village Hall

Present Cllr Andy Notman – Chairman
 Cllr Shirley Firth
 Cllr Rachel Griffin
 Cllr Chris Cannon

DCllr Charlotte Lowe

Sarah Mizuro (Clerk)
 2 members of the public present.

		Action
	Apologies and reasons for Absence Cllr Ben Poulton, Cllr Nigel Smith, Cllr Martin Jones, DCllr Adele Costello, CCllr Steve Criswell	None
	Members declaration of Interest for items on the Agenda None	None
	Public Forum – DCllr Lowe spoke about the Envar planning appeal which closed last week with the enquiry scheduled for 20 th February 2024. Works on the Wheatsheaf crossroads traffic lights is due to start in April 2024. A member of the public asked about the maintenance of trees in Church Passage as some of these are now causing issues for the houses they back onto. Cllr Notman stated that Highways have not in the past taken responsibility for these. The member of the public has contacted the County Council and been told the trees were planted by members of the Parish Council. Cllr Notman to contact council to agree if work can be carried out by Cllr Poulton.	AN
	Minutes – Minutes of the last meeting were agreed as a true record.	None
	Finance – Financial Statements were agreed. Payments to be made – Agreed Cllr Notman proposed Cllr Smith seconded Clerk Salary £181.44 Cllr Notman to contact Opus energy to cancel contract.	AN
	Planning – Envar CCC/21/008/FUL Cllr Notman has looked at applying for rule 6 and discovered that this is an 8 day enquiry which has to be attended in full. As no Councillors are able to commit to this Cllr Notman has forwarded comments and will try to attend the first day of the enquiry.	AN
	Streetlights – Cllr Notman has spoken to Balfour Beatty and asked for a quote for updating streetlights, as yet no reply has been received.	AN
	Standing Orders and Financial Regulations – To be carried forward, Cllr Griffin has reviewed.	All
	Health & Safety / Public Right of Way – Cllr Notman raised the issue of leave clearance now there is no longer a maintenance contract being carried out. Using a sub contractor was discussed but concerns were expressed regarding flexibility with this. This will be looked at next year as it is too late to put anything in place for this year.	All
	Conservation and Environment – Nothing to report.	None
	Maintenance – Nothing to report.	None

	<p>Village Hall and Church Reports – Cllr Firth reported that a new noticeboard was to be built for the Churchyard and permission for this had been granted by the Archdeacon. Cllr Firth also reported that both the Advert Fayre and the Carol Concert had been well attended.</p> <p>Correspondence – An email has been received reminding parishioners that the green bin collection offer was ending on 31st January 2024.</p> <p>Items and date for next meeting – Streetlights.</p> <p style="text-align: center;">The Meeting Closed at 20:00</p> <p style="text-align: center;">The Next Meeting will be held on Tuesday 13th February 2024 at 19:30.</p> <p>2023 Meeting dates Tuesday 14th February Tuesday 7th March Tuesday 11th April – Annual Parish Meeting Tuesday 9th May – Annual General Meeting Tuesday 13th June Tuesday 11th July Tuesday 12th September Tuesday 17th October Tuesday 14th November Tuesday 12th December</p>	<p>None</p> <p>SM</p>
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